Step 1: If you have pledged online before, click "no" and enter your username and



password. If you forgot your username and/or password, click "recover" in the upper right corner of the screen to have them emailed to you.

iPledgeOnline

EARCH DIVISION BY KEYWORD, NAME, ADDRESS, ETC	
search by keyword	reset
N Contraction of the second	HIDE
A II Pritzker School - 25871 2009 West Schiller Street, Chicago IL 60622	
A Philip Randolph Magnet Schoo - 29111 7316 South Hoyne Avenue, Chicago IL 60636	
A.C.E. Tech Charter School - 66291 5410 South State Street, Chicago IL 60609	
Abraham Lincoln School - 24191 615 West Kemper Place, Chicago IL 60614	
Acad Of Comm & Tech Chrt Sch - 66031 4319 West Washington Boulevard, Chicago IL 60624	
Academic Learning & Support - 11375 125 South Clark Street, Chicago IL 60603	
Access and Enrollment - 11201 125 South Clerk Street Chicago II	
	cu
OMPLETE YOUR REGISTRATION	ALL FIELDS ARE REQUIR

If this is your first time pledging online, click "yes." In the box that pops up, select your division (location where you work). You can search by name, unit number, or address, or click "show" on the blue bar to scroll through a list of divisions.

Click the circle next to your division to move on to the next step.



Fill in all fields to complete your registration.

MAKE A PLEDGE

HAVING PROBLEMS WITH THE PLEDGE FORM?

SELECT A PLEDGE TYPE	CURRENT
PLEDGE TYPE Payroll Contribution Credit/ Debit Card Donation (one time) Credit/ Debit Card Donation (recurring) e-Check Donation one time) e-Check Donation (recurring)	
	GO TO NEXT STEP
YOUR PERSONAL INFORMATION	PENDING
RELEASE OF INFORMATION OPTIONS	PENDING
CHARITY SELECTION AND ALLOCATION	PENDING

Step 2: Select a pledge type.

Depending on your choice, you will be prompted to enter payroll deduction, credit/debit card, or e-check information. When all fields are complete, click "go to next step."

SELECT A PLEDGE TYPE		click to edit COMPLETE
YOUR PERSONAL INFORMATION		CURRENT
YOUR NAME	YOUR AGENCY	
EDIT MY PROFILE		
DISCLOSURES		
No goods or services were provided in whole	e or partial consideration for any contributions made to the organizations via this pledge card.	
Employee ID Number Please use your payroll i WORK PHONE	dentification number. Required for Payroll Deduction.	
format: 123-466-7890 ext 1	234	GO TO NEXT STEP
RELEASE OF INFORMATION OPTION	S	PENDING
CHARITY SELECTION AND ALLOCAT	ION	PENDING

Step 3: Enter your employee id number or social security number. This information is required to process your pledge correctly.

 YOUR PERSONAL INFORMATION
 click to edit

 RELEASE OF INFORMATION OPTIONS
 current

 RELEASE OF INFORMATION TO CHARITIES

 YES - release information I provide to charities.

 NO - I do not want to release any information to charities.

 TRIBUTE OPTION

 I do not want to make a tribute pledge.

 In Honor Of

 In Memory Of

 CHARITY SELECTION AND ALLOCATION
 PENDING

 DIGITAL SIGNATURE AND COMMENTS
 PENDING

Step 4: Decide whether you want to release your address and/or email to the charities you select, or if you would like your donation to remain anonymous.

You also have the option to donate "In honor of" or "In memory of" someone.

ELEASE OF INFORMATI	ON OPTIONS		click to e COMPLE
HARITY SELECTION AN	D ALLOCATION		CURRE
	EXPAND SECTIONS BY CLICKING ON THE O SYMBOL		
	CHARITIES LISTED	BY FEDERATION	
	FEDERATION LIST	SEARCH MODE	
	ADD UNDESIGNATED	ADD WRITE IN CHARITY	
	NO SEARCH FILTERS ALL RESULTS	DISPLAYED MORE SEARCH OPTIONS	
(there are 46 charities within this fe AMERICAN HEART ASSO (there are 1 charities within this fee	cartion)		
BLACK UNITED FUND OF (there are 42 charities within this fe	ILLINOIS ederation)		
COMMUNITY HEALTH CH (there are 55 charities within this fe	ARITIES OF ILLINOIS		
COMMUNITY SHARES OF			

Step 5: Select charities by clicking the green plus signs to expand each federation list or click "search mode" to search by cause or keyword.

To select a charity, click the blue "add to pledge" box on the right of each line.



AMERICAN CENTER FOR LAW AND JUSTICE (5 of 46) LEGAL NAME: American Center for Law and Justice	ORG CODE ADD TO 910-0010 PLEDGE
AMERICAN CIVIL LIBERTIES UNION FOUNDATION (6 of 46) LEGAL NAME: American Civil Liberties Union Foundation	ORG CODE ADD TO 910-0020 PLEDGE
ALLOCATE FUNDS TO EACH OF YOUR SELECTED CHARITIES BEL	w
ALLOCATE \$400 TO THE 1 CHARITIES YOU HAVE ADDED EVERY CHARITY HEEDS AN AIMUAL ALLOCATION AMOUNT.	
REMOVE CHARITY CODE \$10-0000	\$00
	SUM OF ALL ALLOCATIONS: \$0 TOTAL PLEDGE AMOUNT: \$400 REMAINING BALANCE: \$4400
GO TO PREV STEP	GO TO NEXT STEP
DIGITAL SIGNATURE AND COMMENTS	PENDING
	CIICK TO COIT COMPLETE
DIGITAL SIGNATURE AND COMMENTS	CURRENT
COMMENTS (OPTIONAL)	
CLICK AND HOLD THE MOUSE DOWN TO SIGN WITHIN THE GRAY BOX MAKE SURE TO RELEASE THE BUTTON WHILE IN THE GRAY BOX	
\sim	

GO TO PREV STEP

Step 6: Scroll down to allocate funds to your selected charities. Click "go to next step" when you have allocated your entire pledge.

Step 7: Use your mouse to digitally sign your pledge (it does not have to be legible).

Click "complete this pledge" to finish.

You will receive an email receipt. You can also login in anytime to print a receipt and view past pledges.

If you have any difficulty with the pledging system, contact Keri Hathhorn at <u>khathhorn@cs-il.org</u> or (312) 994-5885.

COMPLETE THIS PLEDGE